



# REGISTRATION PACKET

## 2019-2020

NEW STUDENTS FORM

**PLEASE WRITE NEATLY**

STUDENT \_\_\_\_\_  
 BIRTHDATE \_\_\_\_/\_\_\_\_/\_\_\_\_ AGE \_\_\_\_ MALE \_\_\_\_ FEMALE \_\_\_\_  
 ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ZIP \_\_\_\_\_  
 PARENT/GUARDIAN \_\_\_\_\_ PHONE \_\_\_\_\_  
 EMAIL \_\_\_\_\_

**EMERGENCY CONTACT** (IN THE EVENT NEITHER PARENT CAN BE REACHED)

NAME \_\_\_\_\_ CELL \_\_\_\_\_

**PREVIOUS DANCE EXPERIENCE**

I HAVE DANCED FOR \_\_\_\_\_ YEARS AT \_\_\_\_\_ DANCE STUDIO, AND HAVE TAKEN:  
 \_\_\_ BALLET \_\_\_ POINTE \_\_\_ TAP \_\_\_ JAZZ \_\_\_ CONTEMPORARY \_\_\_ MODERN \_\_\_ HIP HOP \_\_\_\_\_ OTHER.

**WHAT CLASSES WILL YOU BE REGISTERING FOR?** SEE AGE REQUIREMENTS FOR EACH GENRE

___ COMBO (3-5) ___ AM ___ PM	___ COMBO-TAP/HIP HOP (5-6)	___ COMBO-BALLET/HIP HOP (5-6)
___ BALLET (5+)	___ * JAZZ (5+)	___ TAP (5+)
___ *CONTEMPORARY (8+)	___ *MODERN (8+)	___ THEATER (6+)
___ ADAPTIVE DANCE (6+)	___ HIP HOP (6+)	___ TUTU TWO'S

- \*BALLET CLASS MUST BE TAKEN IN CONJUNCTION WITH JAZZ, CONTEMPORARY AND MODERN
- OUR **COMBO** PROGRAM OFFERS TAP AND BALLET FOR STUDENTS AGE 3-5. STUDENTS AGE 5 WITH PREVIOUS COMBO EXPERIENCE CAN CHOOSE COMBO TAP/HIP HOP OR BALLET/HIP HOP.
- STUDENTS TAKING THE ADAPTIVE DANCE OR TUTU TWO'S - ONLY INCLUDE THE REGISTRATION FEE, YOU WILL BE CONTACTED WITH CLASS AND TUITION FEE INFORMATION.

**PLEASE NOTE,** REQUESTS FOR STUDENTS TO BE PLACED IN CLASS WITH A SPECIFIC FRIEND WILL NOT BE HONORED. STUDENTS WILL BE PLACED IN CLASSES THAT OUR PROFESSIONAL TEACHING STAFF DEEMS APPROPRIATE AND BEST SUITS EACH STUDENT.

**PARENTS PLEASE READ AND INITIAL**

OUR SHOW WILL BE HELD ON MAY 23, 2020 AT THE HERSHEY THEATRE. REHEARSALS WILL BE HELD FROM MAY 18 THROUGH MAY 23, AND ARE MANDATORY FOR PARTICIPATION IN THE SHOW. YOUR CHILD'S INDIVIDUAL SCHEDULE WILL BE AVAILABLE IN THE 'SHOW PACKET' YOU WILL RECEIVE IN FEBRUARY/MARCH. PLEASE RESERVE THIS WEEK WHEN MAKING PLANS.

INITIALS: \_\_\_\_\_

STUDENT WITHDRAWALS: ALL WITHDRAWALS REQUIRE A DROP FORM, AVAILABLE FROM MRS B, **PARENTS ARE RESPONSIBLE TO PAY ALL REMAINING COSTUME BALANCES FOR ANY WITHDRAWAL AFTER NOVEMBER 1, 2019.**

INITIALS: \_\_\_\_\_



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## 2019-2020 WAIVER AND RELEASE FROM LIABILITY

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I, \_\_\_\_\_ (PRINT YOUR NAME) HAVE CHOSEN TO HAVE MY CHILD,  
\_\_\_\_\_ (PRINT CHILD'S NAME), PARTICIPATE IN DANCE INSTRUCTION AT PALMYRA  
ACADEMY OF DANCE INC.

I ACKNOWLEDGE THAT I UNDERSTAND THE NATURE OF THE ACTIVITIES MY CHILD WILL BE PARTICIPATING IN AND THAT MY CHILD IS IN THEE PROPER PHYSICAL CONDITION AND CAPABLE OF PARTICIPATING IN THE RELATED ACTIVITIES, UNDERSTANDING THAT PALMYRA ACADEMY OF DANCE IN. IS NOT IN ANY WAY RESPONSIBLE FOR MAKING SUCH A DETERMINATION.

IN CONSIDERATION OF MY CHILD'S ENROLLMENT IN ANY DANCE INSTRUCTION PROGRAM, I UNDERSTAND AND AGREE ON BEHALF OF MYSELF AND MY CHILD, TO RELEASE, HOLD HARMLESS, AND DISCHARGE PALMYRA ACADEMY OF DANCE INC. FROM ALL CLAIMS, COST, LIABILITIES, EXPENSES, OR JUDGEMENTS, INCLUDING ATTORNEYS' FEES AND COURT COST FOR ANY OCCURRENCES IN CONNECTION WITH ANY DANCE INSTRUCTION.

I ASSUME ALL RISK TO MY CHILD IN CONNECTION WITH ANY INSTRUCTION AND FURTHER RELEASE PALMYRA ACADEMY OF DANCE INC. AND ITS OWNERS AND EMPLOYEES FROM LIABILITY FOR ANY INJURY SUSTAINED BY MY CHILD WHILE HE OR SHE IS ENROLLED IN ANY DANCE INSTRUCTION PROGRAM, INCLUDING ALL RISK REASONABLY CONNECTED WITH SUCH ACTIVITY WHETHER FORESEEN OR UNFORESEEN.

I UNDERSTAND THAT PALMYRA ACADEMY OF DANCE INC. IS NOT RESPONSIBLE FOR MY CHILD OR OTHER CHILDREN UNDER MY SUPERVISION WHO ARE LEFT UNSUPERVISED IN THE COMMON AREAS AND AREAS SURROUNDING THE DANCE STUDIO AND THAT PALMYRA ACADEMY OF DANCE INC. WILL ONLY BE SUPERVISING MY CHILD WHEN HE OR SHE IS PARTICIPATING IN SCHEDULED DANCE ACTIVITIES, PROGRAMS OR INSTRUCTION.

I UNDERSTAND THAT PALMYRA ACADEMY OF DANCE INC. IS NOT RESPONSIBLE FOR PERSONAL PROPERTY THAT IS LOST, DAMAGED OR STOLEN WHILE I OR MY CHILD IS AT OR ON PALMYRA ACADEMY OF DANCE INC. PROPERTY.

I ACKNOWLEDGE AND AGREE THAT IT IS MY RESPONSIBILITY TO MAINTAIN MY OWN ACCIDENT AND HEALTH INSURANCE COVERAGE THAT PROVIDES ADEQUATE COVERAGE FOR MYSELF AND MY CHILD PARTICIPATING IN PALMYRA ACADEMY OF DANCE INC. ACTIVITIES AND THAT PALMYRA ACADEMY OF DANCE INC. DOES NOT PROVIDE ACCIDENT OR HEALTH INSURANCE FOR THOSE PARTICIPATING IN IT'S INSTRUCTION, ACTIVITIES OR PROGRAMS.

I AUTHORIZE AND AGREE THAT PALMYRA ACADEMY OF DANCE INC. MAY TAKE AND USE PHOTOGRAPHS, VIDEOS OR LIKENESSES OF MYSELF OR MY CHILD AS NEEDED FOR ITS RECORD-KEEPING, ADVERTISING AND/OR PUBLIC RELATIONS PROJECTS AND THAT I HAVE NO RIGHTS TO THE SAME AND WILL NOT BE COMPENSATED FOR THE SAME.

MY SIGNATURE IS PROOF OF MY INTENTION TO EXECUTE A COMPLETE AND UNCONDITIONAL WAIVER AND RELEASE OF ALL LIABILITY PURSUANT TO THE TERMS HEREIN, AND AGREEMENT AS TO ALL TERMS AND CONDITIONS CONTAINED ABOVE. I AM OF LAWFUL AGE AND COMPETENT TO SIGN THIS AFFIRMATION.

**I HAVE FULLY INFORMED MYSELF AS TO THE CONTENTS OF THIS RELEASE**

SIGNATURE OF PARTICIPANT'S PARENT OR LEGAL GUARDIAN \_\_\_\_\_ DATE \_\_\_\_\_

PRINT NAME OF PARTICIPANT'S PARENT OR GUARDIAN \_\_\_\_\_



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# 2019-2020 STUDIO POLICIES

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## REGISTRATION

1. PLEASE SEE "TUITION POLICY" FORM FOR RATES. A NON REFUNDABLE REGISTRATION FEE (\$35 FOR EARLY REGISTRATION BY JULY 26, 2020, \$40 AFTER) AND ONE MONTH TUITION TO BE APPLIED TO **JUNE 2020** TUITION IS DUE AT TIME OF REGISTRATION (**SEPTEMBER TUITION IS DUE THE WEEK OF SEPTEMBER 8TH**)
2. BE SURE TO HAVE A SIGNED COPY OF "STUDIO POLICIES," "WAIVER," AND "REGISTRATION" FORM WITH YOUR PAYMENT, AND RETURN IT TO **PALMYRA ACADEMY OF DANCE, 1 WEST MAIN STREET, PALMYRA, PA 17078.**
3. CHECKS CAN BE MADE PAYABLE TO PALMYRA ACADEMY OF DANCE.

## TUITION

1. TUITION IS DUE BEFORE THE 5TH OF THE MONTH. AFTER THE 15TH, A \$10 LATE FEE WILL BE APPLIED. STUDENTS WILL NOT BE PERMITTED TO TAKE CLASS IF THEIR TUITION IS MORE THAN A MONTH LATE. IN ADDITION, ALL TUITION MUST BE PAID IN FULL FOR STUDENTS TO PARTICIPATE IN THE END OF YEAR SHOW.
2. THERE WILL BE A 5% DISCOUNT APPLIED TO TUITION PAYMENTS OF FOUR OR MORE MONTHS IN ADVANCE.
3. A \$25 FEE WILL BE CHARGED FOR A RETURNED CHECK MARKED INSUFFICIENT FUNDS.
4. REFUNDS WILL NOT BE GIVEN FOR MISSED CLASSES. MAKE UP CLASSES ARE AVAILABLE THROUGH NOVEMBER ONLY AND MUST BE COORDINATED WITH FRONT DESK STAFF.
5. TUITION WILL BE ACCEPTED BY MAIL AND AT THE STUDIO. YOUR TUITION ENVELOPE, WHICH WILL BE GIVEN OUT THE FIRST WEEK OF CLASSES MUST BE BROUGHT INTO THE STUDIO TO BE STAMPED WHEN MAKING EACH PAYMENT. PLEASE NOTE DATES OF COSTUME DEPOSITS, COSTUME BALANCES, AND SHOW FEES.

## PLACEMENT POLICY

REGISTRATION FORMS WILL BE REVIEWED AND STUDENTS WILL BE PLACED IN CLASSES THAT ARE DEEMED AGE AND LEVEL APPROPRIATE BY OUR INSTRUCTORS. WE RECOGNIZE THE BALANCE BETWEEN SKILL AND AGE AND MAY CHANGE A STUDENT'S LEVEL AS A RESULT. .

## ATTENDANCE POLICY

WE EXPECT STUDENTS TO ARRIVE 10 MINUTES EARLY FOR CLASS AND DRESSED ACCORDING TO THE DRESS CODE FOR THAT SPECIFIC CLASS. STUDENTS WITH FREQUENT ABSENCES TEND TO FALL BEHIND, REGULAR CLASS ATTENDANCE IS CRUCIAL AS CURRICULUM WILL BUILD ON THE PREVIOUS WEEK'S INSTRUCTION.

## SPECIAL STUDENTS, SPECIAL NEEDS

PRIOR TO REGISTRATION THE SCHOOL REQUIRES WRITTEN DOCUMENTATION FOR ANY STUDENT WITH SPECIAL NEEDS. WE WILL REACH OUT TO FURTHER DISCUSS HOW, AND IF THE NEEDS OF YOUR CHILD CAN BE MET. THE OPPORTUNITY TO EXPRESS ONESELF THROUGH DANCE IS VERY BENEFICIAL AND WE WILL DO OUR BEST TO SHARE THAT WITH ALL.

## PEEK WEEK POLICY

DURING CLASS INSTRUCTION DOORS AND WINDOWS WILL BE CLOSED AS WE STRIVE TO CREATE AN ENVIRONMENT CONDUCIVE FOR LEARNING WITH LIMITED DISTRACTIONS. ALL CLASSES WILL HAVE AN "PEEK WEEK," WHERE PARENTS WILL BE INVITED IN TO WATCH A PORTION OF THE CLASS TO SEE HOW THEIR CHILD IS PROGRESSING. DATES WILL BE POSTED IN THE PARENT/STUDENT HANDBOOK. VIDEO RECORDING IS PERMITTED FOR PERSONAL USE ONLY AND IS NOT PERMITTED ON ANY SOCIAL MEDIA SITES.

## SHOW

OUR SHOW WILL BE HELD AT THE HERSHEY THEATRE ON **SATURDAY, MAY 23, 2020**. REHEARSALS WILL BE HELD THE WEEK OF THE SHOW AND ARE MANDATORY FOR PARTICIPATION IN THE SHOW. YOUR CHILD'S REHEARSAL SCHEDULE WILL BE AVAILABLE TO YOU IN FEBRUARY/MARCH. PLEASE LET US KNOW AS SOON AS POSSIBLE IF THERE ARE ANY CONFLICTS. COSTUMES AND TICKETS ARE REQUIRED TO BE PURCHASED. THERE IS A SHOW FEE OF \$75 PER DANCER OR \$100 PER FAMILY TO PARTICIPATE IN THE SHOW. THIS FEE CAN BE PAID FOR OR FUNDRAISED. A NON-REFUNDABLE COSTUME DEPOSIT IS DUE IN OCTOBER.

**STUDENT WITHDRAWALS** ALL STUDENT WITHDRAWALS REQUIRE A WRITTEN "DROP FORM." PARENTS ARE RESPONSIBLE TO PAY ALL REMAINING COSTUME BALANCES FOR ANY WITHDRAWAL AFTER NOVEMBER 1, 2019.

## DRESSCODE

IT IS VERY IMPORTANT FOR OUR INSTRUCTORS TO BE ABLE TO SEE THE DANCER'S BODIES AT WORK. THEREFORE, STUDENTS WILL BE REQUIRED TO WEAR SPECIFIC ATTIRE AND SHOES FOR EACH CLASS. HAIR SHOULD BE WORN UP AND OUT OF THE DANCER'S FACE. BALLET STUDENTS MUST HAVE THEIR HAIR IN A BUN. ALL REQUIRED ITEMS CAN BE PURCHASED THROUGH THE STUDIO.

STUDENT'S NAME \_\_\_\_\_

I HAVE READ THE STUDIO POLICY (PARENT/GUARDIAN SIGNATURE) \_\_\_\_\_

PRINT PARENT/GUARDIAN NAME \_\_\_\_\_ DATE \_\_\_\_\_